1. Course Information:
   - Math 300A: Olin 211, M 8AM, W,F 9AM
   - Math 300B: Olin 245, M 10AM, W,F 11AM

2. Text: Linear Algebra and its Applications, by David C. Lay. Note that there are three different versions. There is a first edition, which is outdated, a second edition, and a second edition updated. You may use either the second edition or the second edition updated. You can tell which you have, since the updated edition was packaged with a CD-ROM. There is a web site for the book at www.laylinalgebra.com

3. Technology: You are allowed to use calculators and Maple on your homework, where appropriate. Calculators will not be allowed on Exams, however. This is (1) to ensure that points are not based on what kind of calculator you own, and (2) because one goal of the course is that you understand basic computations in linear algebra.

   (a) HOMEWORK: Homework will be due each Wednesday, covering the previous week’s work. This will leave Monday to answer any last minutes questions you have from the previous week. You may ask questions about the homework on any day except the day that it is due. I will not be grading all of the homework problems, but will choose several at random from the assigned list.
   Solutions to your homework should include a statement of the problem. All statements you make should be in complete sentences. Where appropriate, you should end the problem with a statement of the solution.
   Homework is graded on a 4-point scale: 4.0=A, 3.0=B, 2.0=C; 1.0=D, 0=F, and is done on each section (for a total of 19 scores). Your two lowest homework scores will be dropped. The homework will account for 20% of your total grade.

   (b) EXAMS. There will be evening exams that will be held on Monday, Oct. 2th and Monday, November 6th starting at 7:00PM. Although the exams are intended to be finished in 1 hour, you will have the option of staying until 8:30PM.
On exam days, we will not be meeting at the regularly scheduled time. These two exams will account for 45% of the overall grade, and there will be a two-part final that will account for 30%.

(c) QUIZZES: At the beginning of each session, we will have a short (1-5 minute) quiz over the previous day’s material. The quiz will be worth one point, with no partial credit. Be sure to be on time every day! These quizzes cannot be made up. I will drop the three lowest scores, and will normally scale the overall scores so that the median score is 85%. Quizzes will total 5% of your overall grade.

Grading is done on a standard scale:
90-100%=A, 80-89%=B, 70-79%=C, 60-69%=D, 59 and below=F
I will use the plus/minus grading only sparingly in those borderline cases.

5. Collaboration: You are encouraged to discuss homework assignments with other students and you should form study groups. However, you need to be sure that you understand the homework problems, as they will be the basis for the quizzes and exams.

6. Workload: As a general rule of thumb you should expect to spend at least two hours outside of class studying for every hour in class.

7. Assistance: I encourage you to come see me. If you can’t make it during office hours, either email me if you have short questions, or let me know when you would like to meet.

8. Health problems. If you’re having to miss class due to health problems, you need to get in touch with me as soon as possible, either by phone or email. If you are ill on the day of an exam, we can work out other arrangements for you only if you receive verification from a health professional (i.e., go to the clinic and get checked out). You can then have the Dean of Student’s office send a message to that effect to me- I don’t need to know any details, just that you have gone through the procedures. This includes mental health problems, as well as chronic conditions.

9. Learning Disabilities. If you have a learning disability, we can make the proper arrangements for you. All arrangements need to go through the office of Academic Resources (Clare Carson, Mem 205) prior to taking an exam. (This also applies generally: If you’re having academic difficulties, see the people at Academic Resources!)

10. Academic Honesty. Academic standards will be strictly adhered to as outlined in your student handbook. This means that cheating will not be tolerated. Looking at another student’s exam or quiz (whether or not you mean to copy answers) while taking it will be considered cheating. Students caught cheating will fail the exam or quiz, and the incident will be referred to the Dean of Students, as outlined in your student handbook.

11. Linear algebra is really the gateway to applied mathematics- its used whenever you have more than one thing varying (which is most of the time!) Although we can’t spend enough time working on applications, they are spread throughout the book- Take some time and read through them. Most of all, work hard, and have fun!